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MARY'S
C OF E
(VC)
JUNIOR
SCHOOL

NEWSLETTER



27th
February
2017

SAFEGUARDING IN SCHOOL

To reassure parents following the recent Safeguarding Report about the Church, we have outlined the many procedures and policies that we have in place within both the Infant and Junior Schools to safeguard all children and adults who attend. We hope that you find this information helpful and reassuring.

Safeguarding checks

- All staff and regular volunteers need to have a DBS (Disclosure and Barring Service) (formly CRB) to evidence they have been cleared to work in schools and with children.
- All external professionals (club leaders, advisors etc) will all have DBS checks and references from the organisations they work for. We also ask for copies of external agencies safeguarding policies.

Safeguarding Training

- All staff must have Level 1 safeguarding training through the County safeguarding team every 3 years; the school carries out regular refreshers throughout the year. Our governors also complete safeguarding training through School Governance.
- The school has a DSP (Designated Safeguarding Person), who is Mrs Jenkins, and with our deputy DSP, Miss Lyon, have 2 yearly Level 2 safeguarding training. All child protection concerns are followed up.
- Other training is carried out by senior teachers and governors, eg, Safer Recruitment, Managing Allegations against Staff, E-safety and Prevent (anti radicalisation).

Policies

- Policies set out the procedures and systems that are followed in school. All our policies related to safeguarding are based on Herts Model Policies. These include: Child Protection, Whistle Blowing, E-safety, Managing and Reducing Allegations against Staff and Code of Conduct.
- Other school policies that tie in with safe guarding include: Attendance, Behaviour, Anti- Bullying, Ant-Racism and Health & Safety.
- All policies are available on the website or from school reception.

Safeguarding at school

- Safeguarding is on every Governing Body agenda and is regularly discussed in staff meetings.
- The school has a safe guarding governor, Rosemary Charsley, who ensures systems and procedures are being followed correctly.
- Use of 'Protective Behaviours' and regular PSHE sessions in class
- New staff have induction meetings to ensure they are aware of safeguarding procedures and policies and annually all staff read and sign updated key documents (including Keeping Children Safe in Education 2016). These documents are regularly revisited over the year.
- All activities, visits and visitors are subject to risk assessment with regard to safeguarding of children and adults in school.
- Regular visitors to school (eg volunteers) are given a safeguarding pack with all relevant information regarding child protection and their role in keeping children safe in school. They work with children under supervision of staff, in clear view of staff, or in public areas such as the hall, or field (sports clubs).
- Visitors, eg contractors, are always supervised whilst working in school.
- The school completes an annual safeguarding audit and a report that is sent to the Herts Safeguarding Team. This is completed by the safeguarding governor, and the Head.

We are constantly reviewing our practices and procedures to ensure the safety of the children and adults in our school. Please do not hesitate to contact me if you have any concerns or questions regarding any aspect of safeguarding.

Patricia Jenkins. Headteacher